



Specification Rubber Products, Inc.

General Laborer Position

at Specification Rubber Products

Position Level:

Reports to: Production Supervisor

General Job Qualifications

Candidates must be detail-oriented and able to follow instructions with precision. This position requires manual dexterity, physical stamina, a strong understanding of cutting and measurement processes, and ability to multitask. Must be able to read, write, perform basic arithmetic, read a tape measure, and possess a general mechanical aptitude. The ability to operate a forklift safely and efficiently in a manufacturing or warehouse environment is required. This position will work closely with the Preparation Department Leadperson, ensuring that the extruding and cutting departments—as well as other areas of the plant—are serviced and manned properly. This position requires a candidate who can support other departments as needed. Physical requirements include working in a fast-paced, hot manufacturing environment and ability to lift fifty (50) lbs.

Essential Duties and Responsibilities

- Operate saws to cut raw materials to specified dimensions.
- Read and interpret work orders, measurements, and cutting instructions.
- Use tape measures and other measuring tools to ensure accuracy.
- Transport materials using a forklift and supply production areas as needed.
- Maintain a clean and safe work area, including saws and surrounding equipment.
- Monitor equipment for proper operation and report maintenance needs.
- Adhere to all safety procedures and wear required PPE.
- Perform visual inspections on cut materials for quality and accuracy.
- Assist with material handling, loading/unloading, and movement throughout the facility.
- Maintain cleanliness and organization of work area.
- Support other departments as needed.
- Uphold company policies and lead team accountability.
- Perform other duties as assigned.

Specification Rubber Products is an Equal Opportunity Employer committed to providing equal employment opportunity in all employment practices. Specification Rubber Products will not discriminate against any applicant for employment because of their race, color, religion, sex, national origin, age, disability, veteran or service member status, marital status, or any other category.