

SPECIFICATION RUBBER PRODUCTS
General Job Description

Title: Maintenance Technician Level 3

Position Level: Wage

Reports to: Maintenance Manager



Specification Rubber Products, Inc.

General Job Qualifications:

Primary responsibility is for the installation, repair, maintenance, and troubleshooting of equipment and machinery in a three-shift manufacturing plant environment.

Essential Duties and Responsibilities:

Duties will consist of, but are not limited to, the following activities:

- Assembling, installing, and maintaining electrical and mechanical systems, machinery, and equipment.
- Troubleshooting machinery and performing routine preventative maintenance.
- Reading, interpreting, and following instructions and operation manuals.
- Reading and interpreting engineering blueprints and schematics.
- Cleaning, repairing, and installing equipment and parts as needed.
- Operating a variety of hand and power tools.
- Servicing and maintaining equipment including boilers and steam system, high and low-pressure hydraulic systems, chillers, air compressors, pneumatic systems, compression and injection presses, etc.
- Communicating with the production team regarding repairs.
- Preparing and submitting maintenance reports.
- Assisting the Maintenance Supervisor in requesting and maintaining parts for repair, replacement, and inventory.
- Conducting routine maintenance and safety checks.
- Maintaining a clean organized work area.
- Adhere to all Specification Rubber policies and procedures
- All other duties as assigned.

Qualifications:

- Must possess general mechanical aptitude.
- Good mechanical, electrical and/hydraulic troubleshooting skills required
- Good reading, listening, and communication skill
- Able to maintain a flexible schedule to work odd hours with little to no notice; some weekend work will be required.

Qualifications (cont'd):

- Ability to interpret and use mechanical drawings, blueprints, and electrical schematics.
- Be a team player – have the ability and desire to work with others.
- The position will require successful completion of annual certification classes or refresher classes as required by SRP and application of training principles.

Education and Experience:

- High School diploma/GED
- Minimum 5 years manufacturing maintenance experience.
- Requires certification in one of the following disciplines: Mechanical Concepts, Analog Controls, Industrial Pneumatics, Welding, Electrical, Electronics, Hydraulics, HVAC, PLC, and/or Plumbing.

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